



50 Policies and Plans for Outpatient Services

Carole Guinane, Joseph Venturelli

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Since more and more surgeries and procedures are being performed in outpatient settings, the policies, plans, and procedures for these services are of increasing importance. **50 Policies and Plans for Outpatient Services** details commonly used policies and plans in free-standing ambulatory care centers. Included are plans and policies concentrating on emergency management, medication safety, informed consent, and medical staff credentialing to name a few.

As an introduction to the model documents presented, the book begins with a how-to chapter to guide readers through the process of formatting the documents and making them their own. The policies and plans discussed serve as templates and can apply to licensing and regulatory agencies such as Medicare, the Joint Commission, and AAAHC. The documents included in this book are excellent templates to use as a starting point for producing policies and plans that help create the flow and process in an organization.

Knowing their specific local, state, and other governing agency requirements, readers can customize the documents to reflect the unique structure and qualities of their organization through the use of the enclosed CD. The resulting policies, procedures, and plans are the back-up documents that provide rationale, vision, and theory, and can be valuable tools for making effective clinical and administrative decisions. In addition to the documents provided on the CD-ROM, the book also includes a list of helpful resources.

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